The Wayne Trace Local School District Board of Education met for the Organizational and Regular Session on January 14, 2019 at 6:00 p.m. in the Wayne Trace High School Lecture Room

The following members were present:
- Mr. Pat Baumle
- Mr. Duane Sinn
- Mrs. Kori Stoller

Absent: Mrs. Lisa McClure and Mr. Dick Swary

The Pledge of Allegiance to the Flag was led by Asst. Principal, Mr. Brock Howe.

**Call to Order by President Pro Tem Duane Sinn.**

Roll Call was taken by Treasurer, Lori Davis.

**New Business**

Nomination and Election of Officers

**A. President of Wayne Trace Board for 2019**

President Pro Tem calls for nominations for President.

Mr. Pat Baumle nominated Mr. Duane Sinn.

No other nominations. Nominations closed.

Roll call vote: Mr. Baumle and Mrs. Stoller, aye.

Abstain: Mr. Sinn Nay, none. Motion passed.

Mr. Duane Sinn sworn into office by Treasurer, Mrs. Lori Davis.

**B. Vice President of Wayne Trace Board for 2019**

President, Duane Sinn calls for nominations for Vice-President.

Mrs. Kori Stoller nominated Mrs. Lisa McClure.

No other nominations. Nominations closed.

Roll call vote: Mrs. Stoller, Mr. Baumle, and Mr. Sinn, aye.

Nay, none. Motion passed.

Mrs. Lisa McClure will be sworn into office at the next meeting.
CONSENT AGENDA ITEMS

One resolution to approve the following consent agenda items:

Motion by: Mr. Pat Baumle
Seconded by: Mrs. Kori Stoller

A. to establish the second Monday of each month at 6:30 p.m. in the High School lecture room as the date, time, and location of the regularly held monthly Board meetings for the 2019 calendar year;

B. to forego the reading of the prior board meeting minutes at each monthly meeting;

C. to confirm that the number of Board meetings at which Board members may be compensated is unlimited at a set salary of $100 per Board member per meeting;

D. to authorize the treasurer to:
   1. make transfers within the General Fund accounts to pay outstanding bills within the limits of Appropriations as presented (when merchandise has been received in good condition) and to make General Fund transfers as funds are available;
   2. secure advances from the county auditor when such funds are available and payable to the school district; and
   3. invest active, inactive, or interim funds at the most productive rate of interest according to law whenever these funds are available;

E. to authorize the superintendent:
   1. as the program administrator in making the decision to take part in any local, state, or federal program deemed advantageous to the school district;
   2. to approve staff members’ attendance at professional meetings;
   3. to attend and represent Wayne Trace Local Schools at all professional meetings;
   4. to employ such temporary and/or substitute personnel as needed for emergency purposes and otherwise;
   5. to approve all regular field trips and vocational field trips; all out-of-state trips and trips involving more than 1 overnight’s stay, however, must have prior Board approval;
   6. to sign salary notices on behalf of the Board of Education; and
   7. to approve all extra-curricular activity budgets.

F. to authorize the Board President and treasurer to borrow money if needed;

G. to establish the service fund for the Board of Education and to allocate $3,500.00 to this fund (presently $3,500.00);

H. to authorize the superintendent as purchasing agent for the school district and to establish $25,000.00 as the limit at which the purchasing agent may make purchases/expenditures without prior Board approval (presently $25,000.00);

I. to authorize the purchase of position bonds for the Board President at $50,000.00 and the treasurer at $100,000.00;
J. to confirm that the substitute teacher rate should remain at its current rate of $90;

K. to authorize membership in the Ohio High School Boards Association for calendar 2019;

L. to recognize the following legal counsel: Attorneys Scott Scriven LLP and Attorneys Dinsmore and Shohl;

M. to authorize the Superintendent and Treasurer to apply for and receive grants or subgrants and enter into associated contracts;

N. to designate positions as cashiers for the Wayne Trace Local School Board of Education and authorize the individuals holding these positions to make bank deposits for Wayne Trace Local Schools:

Assistant Treasurer
Superintendent Secretary
Building Secretary
Concessions Manager
Ticket Manager
Cafeteria Staff
Building Librarian

O. to set petty cash funds as follows:
- Athletic Department – Tickets $1,700.00
- Concessions - $600.00
- Custodian of each petty cash fund shall be the supervisor or advisor in charge

P. to authorize the superintendent, during periods when this board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this board, and to acknowledge acceptance of such offers on behalf of this board, subject to a subsequent vote of ratification by this board; provided however, that upon ratification by this board, the employment shall be deemed effective as of the date and time of the employee’s acceptance of the superintendent’s offer.

Nothing in this resolution shall require the board of education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the board or who has not satisfied any other prerequisite to employment created by law or board policy.

And on behalf of the board, to accept resignations which have been submitted by employees during times when this board is not in session, subject to ratification by this board; provided however, that upon ratification by this board, such resignations shall be deemed effective as of the date and time of the superintendent’s acceptance.

*Are there any consent agenda items the Board would like to move down into “Other New Business” for further discussion and/or for separate voting purposes?

Roll call vote: Mr. Baumle, Mrs. Stoller, and Mr. Sinn, aye.

Nay, none. Motion passed.
VI. OTHER NEW BUSINESS

Motion by: Mr. Pat Baumle
Seconded by: Mrs. Kori Stoller

A. Resolution to designate Board President as legislative liaison and Board Vice President as the alternate for this position for this calendar year.

Roll call vote: Mr. Baumle, Mrs. Stoller, and Mr. Sinn, aye.

Nay, none. Motion passed.

B. Resolution to appoint the following committees and to utilize the following Board members to serve on these committees during 2019:

Motion by: Mr. Pat Baumle
Seconded by: Mr. Duane Sinn

Audit Committee (all 5): Pat Baumle, Lisa McClure, Duane Sinn, Kori Stoller, and Dick Swary

Building and Grounds (2): Kori Stoller and Lisa McClure

Transportation & Food Services (2): Pat Baumle and Dick Swary


Personnel (2): Duane Sinn and Dick Swary.


Student Achievement & Technology (2): Lisa McClure and Duane Sinn.


Roll call vote: Mr. Baumle, Mr. Sinn, and Mrs. Stoller, aye.

Nay, none. Motion passed.

6:10 p.m. Regular session called to order.

Correspondence, Recognition of Guests, Hearing of the Public*

*Thirty minutes of public participation will be permitted. Each person addressing the Board will give their name and address. If several people wish to speak, each person will be allotted 3 minutes until the total of 30 minutes is used. During that period no person may speak twice until all who desire to speak have the opportunity to do so.

*All statements should be directed to the presiding officer; no person may address or question Board members individually.
Report of the Treasurer

Treasurer, Mrs. Lori Davis reviewed with the Audit Committee (all board members) key pages in the FY18 audit. The audit did have a citation listed since the district does not file GAAP. The district does not feel it is cost effective to file GAAP, so the district will continue to file OCBOA. Mrs. Davis also informed the board what the valuation for the district is now. The valuation went up 2.2 million overall counties.

Consent Agenda Items:
One resolution passed by the Board to approve the following consent agenda items:

Motion by:  Mrs. Kori Stoller
Seconded by:  Mr. Pat Baumle

A. to approve the minutes of the December 10, 2018 Board meeting;

B. to approve the investment report and payment of bills for December 2018 as presented by the Treasurer;

C. to approve the cash reconciliation for December 2018;

D. The Wayne Trace School Board of Education wishes to rescind the following that was passed at the November 2018 meeting: The Wayne Trace Local School District Board of Education wishes to set a side monies for capital improvement projects to acquire, construct, or improve the fixed assets at one or all district buildings. The balance to be accumulated will not exceed $6,500,000; and will be spent within 10 years from the date of this resolution or the funds will be transferred back to the fund from which the money originally was transferred.

The Wayne Trace Local School Board of Education wishes to approve the following;

The Wayne Trace Local School Board of Education would like to establish a capital projects Fund 070 per ORC 5705.13 for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets of the district specifically to remodel and add instructional space to the Wayne Trace High School. The instructional space will be an expansion of the music/choro classrooms, storage, and addition of an auditeria/cafetorium facility. The resources used to accumulate will be transfers made from the general fund 001. The balance to be accumulated will not exceed the estimated amount of $6,500,000; and will be spent within 10 years from date of this resolution or the funds will be transferred back to the general fund.

*Before we pass the consent resolution, are there any items you would like to move from the consent agenda to the discussion agenda for further discussion and/or for separate voting purposes?

Roll call vote:  Mrs. Stoller, Mr. Baumle, and Mr. Sinn, aye.
Nay, none. Motion passed.

Vantage Report – Mr. Pat Baumle informed the board that Vantage has now received their Public Safety Fire Charter. The class is already full. The Tank Plant in Lima is going to be using Vantage as their employee trainer. The LPN instructor is resigning to take another job, so Vantage will be looking for a new instructor for the program.

Report of the Building Principals

Committee Reports – No reports

Superintendent’s Report

Superintendent, Mr. Ben Winans announced that January is Board Member appreciation month. A certificate was presented to each board member for their service. Mr. Winans expressed his thanks for all that they do.

A. Curriculum

- As we return from the holiday break our students and staff are wrapping up the first semester of the year. Exams will take place at the junior/senior high to close out the term. With this our staff and students will also begin to focus on the curriculum and our state testing which is right around the corner.
- We have received our 2018-2019 Special Education Profile for the district. Our results are similar to what we received last year. I want to note that we did again meet the reading and math proficiency level which we had not met for several years prior to last year. This can likely be linked to the increased intervention we have in our district classrooms.

B. Personnel

- School Board Member recognition – January is School Board Members Recognition Month in the state of Ohio. Thank you to each member who diligently serves the students in the Wayne Trace Local School District (consent item A).
- I am asking for Chad Goeltzenleuchter to be approved (consent item B) as a paid wrestling coach as we again have seen increased numbers.

C. Buildings and Grounds

- Our weight room equipment has arrived and assembly is taking place. We plan to open the weight room to our teams in the coming week. We will then have a ribbon cutting ceremony on February 8th prior to the home boys basketball game and allow the public to begin signing up for their key fobs as soon as the exterior door and fob reader are in place.
- The survey crew was on sight this week to begin the survey of the junior/senior high campus that is required for the bleacher/press box work we will begin in the late spring. They will complete a full campus survey which will benefit us moving forward as we have not a survey done since our OSFC project in 2004.
D. Events

- Bee winners: WTJH recently conducted the spelling and geography bee which were both won by Josh Shelton (consent item D). WTGHE also conducted their spelling bee with Jarrett Jewell winning this event (consent item E). WTPE has not yet conducted their final spelling bee. Each winner of the building spelling bee will move on to compete at the county spelling bee.

E. Operations

- I am asking for the approval of the 2019-2020 school calendar which we conducted our hearing on at the November meeting (consent item C).
- Recent donations were made by Pond Seeds and Virginia (Habern) McKnight to assist students who struggle to cover the cost of their school lunch (consent items F & G).
- Enrollment: Our current enrollment is 998 (see attachment).
- 2019 Staff Hall of Fame Nominations: We are currently accepting nominations for the 2019 Staff Hall of Fame. Please visit our school website or contact the central office to obtain a nomination form.

VII. Consent Agenda Items

One resolution passed by the Board to approve the following consent agenda items:

Motion by: Mr. Pat Baumle
Seconded by: Mrs. Kori Stoller

A. upon the recommendation of the Superintendent to publically recognize each of our Board Members for their continued service to the Wayne Trace Local School District as January is School Board member recognition month;

B. upon the recommendation of the Superintendent, Junior/Senior High School Principal, Assistant Junior/Senior High School Principal and Athletic Director to approve Chad Goeltzenleuchter as a wrestling coach;

C. upon the recommendation of the Superintendent, to approve the 2019-2020 school calendar as presented;

D. to commend junior high student Josh Shelton for winning this year’s JH spelling and geography bee;

E. to commend Jarrett Jewell for winning the Wayne Trace Grover Hill Elementary spelling bee and Alicia Bahnea for winning the Wayne Trace Payne Elementary spelling bee;

F. upon the recommendation of the Superintendent to publically thank Pond Seed Company for their donation of $1,770 to be used for assistance with students who struggle to cover the cost of their school lunch;

G. upon the recommendation of the Superintendent to publically thank Victoria (Habern) Weisgerber for the donation of $50 which was made in the name of Virginia (Habern)
McKnight and Susan (Habern) Nicholas all Wayne Trace graduates and will assist students who struggle to cover the cost of their school lunch.

Roll call vote:  Mr. Baumle, Mrs. Stoller and Mr. Sinn, aye.

Nay, none.  Motion passed.

New Business – No new business

Adjournment

Motion by:  Mr. Pat Baumle
Seconded by:  Mrs. Stoller

Motion to adjourn the meeting.

All in favor.  Meeting adjourned.

The next Board meeting will be held February 11, 2019 at 6:00 p.m. in the high school lecture room.

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President, Duane Sinn

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Treasurer, Lori Davis