

WAYNE TRACE LOCAL SCHOOLS  
4915 US RT 127  
HAVILAND, OHIO 45851

NEW HIRE NOTIFICATION

SCHOOL EMPLOYEES RETIREMENT SYSTEM OF OHIO

300 E. Broad St., Suite 100  
Columbus, Ohio 43215-3746  
Employer Number: 63-014

1-800-878-5853  
[www.ohsers.org](http://www.ohsers.org)

STATE TEACHERS RETIREMENT SYSTEM OF OHIO

275 E. Broad St.  
Columbus, Ohio 43215-3771  
Employer Number: 6311

1-800-535-4050  
[www.strsoh.org](http://www.strsoh.org)

FAILURE TO COMPLETE THIS PAPERWORK WITHIN 2 DAYS OF YOUR EMPLOYMENT MAY COST YOU A CHARGE BACK OF \$50.00.

**MUST COMPLETE ALL INFORMATION IN SECTION 1**

**SECTION 1: Employee Information:**

Name \_\_\_\_\_ Social Security Number \_\_\_\_\_

Date of Birth \_\_\_/\_\_\_/\_\_\_ Male Female

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

First day of Work at Wayne Trace Local Schools \_\_\_/\_\_\_/\_\_\_\_\_. (Retired employees should indicate first day worked after retirement date.)

Are you currently receiving a monthly retirement benefit from an Ohio public employer or an alternative retirement plan(ARP) Yes No If yes, please complete Section 2 If no, please complete Section 3

**SECTION 2: RETIRED EMPLOYEE**

ONLY COMPLETE IF YOU ARE RECEIVING A MONTHLY RETIREMENT BENEFIT FROM AN OHIO PUBLIC EMPLOYER OR AN ARP.

Effective retirement date \_\_\_/\_\_\_/\_\_\_\_\_

Type of retirement benefit: Age and service Disability ARP

Which retirement system pays your monthly retirement benefit?

State Teachers Retirement System of Ohio Ohio Public Employees Retirement System

School Employees Retirement System of Ohio City of Cincinnati Retirement System

Highway Patrol Retirement System Ohio Police & Fire Pension Fund

ARP-Alternative Retirement Plan (option only for college and university retirees)

**SECTION 3: ADDITIONAL RETIREMENT CONTRIBUTIONS**

Are you currently or have you in the past paid into any of the following Ohio public retirement systems or an alternative retirement plan. Yes No If yes, please mark all Ohio public retirement systems that apply.

State Teachers Retirement System of Ohio Ohio Public Employees Retirement System

School Employees Retirement System of Ohio City of Cincinnati Retirement System

Highway Patrol Retirement System Ohio Police & Fire Pension Fund

ARP-Alternative Retirement Plan (option only for college and university retirees)

**OFFICE USE ONLY**

Entered into SERS / STRS website \_\_\_/\_\_\_/\_\_\_\_\_

Mailed SSA form to SERS / STRS \_\_\_/\_\_\_/\_\_\_\_\_

First date on payroll \_\_\_/\_\_\_/\_\_\_\_\_

Completed by \_\_\_\_\_