

WAYNE TRACE LOCAL SCHOOLS
INFORMATION SHEET

NAME _____

ADDRESS _____

PHONE# _____

DOB _____

SPOUSE _____

We will need to take a copy of your Social Security Card, Drivers License

If applicable will we need a copy of your valid teaching certificate or aide certificate.

POSITION HIRED FOR _____ HIRE DATE _____

Full time employees and Coaches: Your hire date will be the date that the Wayne Trace Board of Education acted on your contract.

Substitutes: Your hire date will be the first day that you worked in the Wayne Trace District.

If applicable:

DEGREE EARNED _____ DATE: _____

NUMBER OF SEMESTER HOURS EARNED FOR DEGREE _____

NUMBER OF SEMESTER HOURS EARNED AFTER DEGREE _____

MASTER DEGREE EARNED _____ DATE: _____

NUMBER OF SEMESTER HOURS EARNED AFTER DEGREE _____

TOTAL NUMBER OF SEMESTER HOURS EARNED FOR DEGREES _____
