

## Resident Educator Year 4 Checklist

This checklist is to inform the Program Coordinator of the Resident Educator Program at Wayne Trace Local School District that the following activities have been completed to fulfill requirements for Year 4 of Resident Educator Program:

1. Watch the Learn to Lead Module Video on ODE website.
2. Complete at least one activity in each of the following areas.

Please explain the activities you completed this year in each of the three areas in a 1-2 page report and turn it in to the program coordinator.

### Deepening Content Expertise

- Create and teach an interdisciplinary unit.
- Assume and document a leadership role for a school year in a department team, teacher-based team, or data team. (BLT/DLT)
- Model instruction for year 1 or 2 Resident Educators
- Present content to extend/enhance the knowledge or skills of colleagues at a professional in-service or conference.

### Collegial Professional Explorations

- Organize and participate in a lesson study with at least one colleague.
- Organize and conduct a professional book study with at least one colleague.
- Meet with their Local Professional Development Committee (LPDC) to learn about the expectations and responsibilities of professional licensure, learn about the processes and requirements of the LPDC, and consider the professional goals they will establish for their Individual Professional Development Plan (IPDP).
- Assist their (LPDC) Building Representative throughout the school year to support staff and present information to the RE Year 4 Cohort about the expectations and responsibilities of professional licensure, the processes and requirements of the LPDC, and considerations for the professional goals established for an Individual Professional Development Plan (IPDP).
- Co-teach a semester or full year course with a Year 1 or 2 Resident Educator.

### Teacher Leadership

- Assist a state-trained Mentor in supporting a Resident Educator cohort in regularly scheduled meetings.
- Lead a school academic initiative (e.g. day to celebrate famous people or events).
- Complete and discuss the Learn to Lead online module with a colleague.
- Lead a school initiative to engage the community (e.g. celebrate local veterans, collect contributions for charity, organize visits to community centers).
- Participate in a building or district committee or team (ie: DLT, BLT) and communicate information shared to other colleagues.
- Organize and facilitate a special day to engage families and caregivers in student learning opportunities.
- Organize and facilitate a student academic competition at the school or district level.

By signing this document we ensure that all activities and documentation have been completed for Year 4 of the Resident Educator Program.

Resident Educator Signature \_\_\_\_\_ Date \_\_\_\_\_

Resident Educator Printed Name \_\_\_\_\_

Principal Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal Printed Name \_\_\_\_\_

Program Coordinator Signature \_\_\_\_\_ Date \_\_\_\_\_

Program Coordinator Printed Name \_\_\_\_\_