

The Wayne Trace Local School District Board of Education met in Regular Session on August 15, 2023 at 4:00 p.m. in the High School Lecture Room

The following members were present:

Mr. Patrick Baumle
Mrs. Melanie Forrer
Mr. Jeremy Moore
Mrs. Rhonda Stabler
Mr. Richard Swary

The Pledge of Allegiance to the Flag was recited

Roll Call was taken by Treasurer, Mrs. Lori Davis

The Board of Education started the meeting discussing the future needs of the district. The Director of Curriculum and Building Principals were present and gave their perspective on what is needed for the future of education at Wayne Trace. The discussion then led into how best to move forward.

6:28 p.m. Board took a break.

6:35 p.m. Regular Session back to order.

Correspondence, Recognition of Guests, Hearing of the Public*

*Thirty minutes of public participation will be permitted. Each person addressing the Board will give their name and address. If several people wish to speak, each person will be allotted 3 minutes until the total of 30 minutes is used. During that period no person may speak twice until all who desire to speak have the opportunity to do so.

*All statements should be directed to the presiding officer; no person may address or question Board members individually.

Guests: Marissa Coil, Director of Food Services

Mrs. Coil presented the annual compliance report for the cafeteria operations. Mrs. Coil also discussed the grant that the district received from the USDA and how it will benefit the cafeteria. She also updated the board on initiatives she is trying to improve student participation for both lunch and breakfast.

Report of the Treasurer

Treasurer, Mrs. Lori Davis discussed the cafeteria budget for the FY24. Mrs. Davis also reviewed the quarterly income tax payment. If collections continue as this quarterly payment, income tax collections will be up for FY24. Mrs. Davis also discussed the 5 year forecast of permanent improvement projects that need to be done.

Consent Agenda Items:

Motion by: Mr. Swary
Seconded by: Mrs. Stabler

One resolution passed by the Board to approve the following consent agenda items:

- A. to approve the minutes form the July 10, 2023 board meeting;
- B. to approve the cash reconciliation for July 1 - July 31, 2023;
- C. to approve the budget/revenue comparison for July 2023;
- D. to approve e investment report and payment of bills for July 2023.

Is there any consent agenda item to be removed for further discussion?

Roll call vote: Mr. Swary, Mrs. Stabler, Mr. Baumle, Mr. Moore, and Mrs. Forrer, aye

Nay, none. Motion passed.

Vantage Report – Mr. Pat Baumle reported that HS enrollment is stable from last year. There was a change in instructors in the Medical Arts program. Everyone is getting ready for the new school year.

Report of the Building Principals – All principals present to give their reports

Committee Reports – Mr. Swary reported still working on social media.

Superintendent's Report

A. Curriculum

- Mr. Manz is continuing LETRS training with administration and teachers.

B. Personnel

- Consent item A represents our recommendation for the open teaching position at the Jr/Sr High School.
- Consent item B represents our recommendation for the open teaching position at Grover Hill Elementary.
- Consent item C represents our recommendation for the open bus driver position.

- Consent items D & E are both recommendations that come from Mr. Joe Linder at Divine Mercy as these staff members work directly for them but are funded with dollars we receive.
- Beth Bauer is resigning at the end of the school year (consent item F). Beth has been at Wayne Trace Local Schools for 31 years.
- Chelsea Gamble is resigning (consent item G) but will still be a substitute driver for Wayne Trace Local Schools,
- Kimberly Troth is resigning to pursue other interests (consent item H).
- Candi Brimmer interviewed for the secretary position at Grover Hill Elementary and will transfer to that position (consent item I).
- Joel Johnson will be helping with the Marching Band this year (consent item J).
- Alexa Campbell will be helping with Cheerleading this school year (consent item K).
- Julie Manz is my recommendation for the open aide position at WTGHE (consent item L).
- The position of Director-Instrumental Music/Choral Director will be split between Kaleb O'Donnell and Sharon Spinner. This position has 20 extended days as part of the position, and because the position is being shared, the extended days will be split between Sharon and Kaleb (consent item M)

C. Buildings and Grounds

- The Grover Hill gym is on schedule to be complete by the first day of school.
- The three school buildings are fast approaching being ready to go for the upcoming school year. The interior and exterior of each campus is coming together and will be ready for students. Thanks go out to the head custodians, the groundskeepers, and their respective crews for having the buildings and grounds looking sharp for opening day (consent item O).

D. Events

- School opens for students on August 16.
- Staff work days will be August 14 and 15 and we will concentrate on procedures for opening and operating within the current guidelines and LETRS training for K-3 Staff.
- I did not recognize the spring sports teams in July, and would like to insure that the success of these teams, combined with their individual efforts, does not go unnoticed. The coaches and athletes deserve much recognition for a historical year! (consent item S)

E. Operations

- In consent item N, I am asking for volunteers to be our delegates for the annual OSBA conference.
- I am seeking authorization to approve bus routes and make changes to bus routes as necessary (consent item P). Brandon Wobler will work to make any necessary changes.
- Consent item Q is necessary for us to again agree to work with EPC to purchase a school bus. However, approval of this resolution does not require us to purchase a bus.
- ODE has given us in-state and out-of-state tuition rates for this year. We need to approve these rates (consent item R).

I. Consent Agenda Items

Motion by: Mrs. Forrer

Seconded by: Mr. Moore

One resolution passed by the Board to approve the following consent agenda items:

- A. upon the recommendation of the Superintendent and Jr/Sr High Principal, to offer Noah Goodrich a 1-year contract as a teacher at the Jr/Sr High School;
- B. upon the recommendation of the Superintendent and Grover Hill Elementary Principal, to offer Lisa Morgan a 1-year contract as a teacher at Grover Hill Elementary;
- C. upon the recommendation of the Superintendent and Transportation Director, to offer Bruce Farquhar a 1-year contract as bus driver beginning the 2023/2024 school year;
- D. upon the recommendation of the Superintendent, to approve Kucera Thomas as Title I/Intervention Teacher at Divine Mercy School, effective for the 2023-2024 school year, to be compensated with funds generated through non-public Title I funding and Idea funds;
- E. upon the recommendation of the Superintendent, to approve Julie Stuart as a clerk for the Divine Mercy School, effective for the 2023-2024 school year, with payment for this position coming from the auxiliary services fund;
- F. to accept the resignation of Beth Bauer, effective June 1, 2024, from her position as a teacher at Grover Hill Elementary;
- G. to accept the resignation of Chelsea Gamble, effective immediately, from her position as a bus driver for Wayne Trace Local Schools;

- H. to accept the resignation of Kimberly Troth, effective August 16, 2023, from her position as secretary at Grover Hill Elementary;
- I. upon the recommendation of the Superintendent and Grover Hill Principal, to approve the transfer of Candi Brimmer from aide to secretary effective August 7, 2023;
- J. upon the recommendation of the Superintendent, to approve Joel Johnson as an assistant marching band director for the 2023-2024 school year;
- K. upon the recommendation of the Superintendent and Athletic Director, to approve Alexa Campbell as a volunteer assistant cheer coach for 2023-2024;
- L. upon the recommendation of the Superintendent and Grover Hill Principal, to offer Julie Manz a 1-year contract as a teacher's aide effective August 15, 2023 for the 2023-2024 school year;
- M. to approve 10 extended days for Kaleb O'Donnell and 10 extended days for Sharon Spinner in the position of Director-Instrumental Music/Choral Director;
- N. to approve Jeremy Moore as the OSBA delegate for the 2023-2024 school year and Rhonda Stabler as the OSBA alternate for the 2023-2024 school year.
- O. to commend our custodians, summer assistants and groundskeepers for preparing the school buildings and grounds for the upcoming school year;
- P. upon the recommendation of the Superintendent and Director of Transportation, to approve all bus routes for the 2023-2024 school year and to grant the Superintendent authorization to adjust bus routes as necessary for the 2023-2024 school year;
- Q. whereas the Wayne Trace Local School Board of Education wishes to advertise and receive bids for the purchase of school busses; therefore, be it resolved the Wayne Trace Local School Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase of school busses;
- R. upon the recommendation of the Superintendent, to approve the 2023-2024 in-state tuition rate at \$6,462.66 per student and the out-of-state tuition rate at \$12,036.29 per student;
- S. to commend the spring sports teams on their accomplishments in 2023; Boys baseball were GMC, District champs, and Regional runner-up and the Girls and Boys track qualified 12 athletes to the state track meet in Columbus. They were

Landen Foltz (Discus), Cole Morehead (4 by 400), Lane Morehead (4 by 400), Hudson Myers (4 by 400), Maddox Treece (200 and 4 by 400), Kiara Bahena (4 by 400, 4 by 800, 800), Abby Elkins (4 by 800), Abby Moore (4 by 800), Gracie Shepherd (High Jump), Sydnee Sinn (400, 800, 4 by 400), Careen Winans (4 by 400, 4 by 800), and Caroline Winans (4 by 400). Sydnee Sinn won the 400. Kiara Bahena, Sydnee Sinn, Careen Winans and Caroline Winans won the 4 by 400 relay state championships, setting state records in the process;

- T. upon the recommendation of the Superintendent to approve the WBESC substitute list as listed on the Western Buckeye web site;

Is there any consent agenda item to be removed for further discussion?

Roll call vote: Mrs. Forrer, Mr. Moore, Mr. Baumle, Mrs. Stabler, and Mr. Swary, aye.

Nay, none. Motion passed.

New Business –Mr. Paul Jones, Superintendent asked the board to approve a transfer of \$12,000. (each building \$4,000.) to support the PBIS program throughout the District.

Motion by: Mrs. Stabler
Seconded by: Mrs. Forrer

To approve a transfer of \$12,000.00, (\$4,000.00 for each building) from the general fund into the District's PBIS funds.

Roll call vote: Mrs. Stabler, Mrs. Forrer, Mr. Baumle, Mr. Moore, and Mr. Swary, aye.

Nay, none. Motion passed.

7:11 p.m. Executive Session

Motion by: Mr. Moore
Seconded by: Mrs. Forrer

“Pursuant to Ohio Revised Code Section 121.22(G)(1) and Section 121.22(G)(4) a motion to adjourn to executive session for the purpose of specified employment matters of public employee/official (excluding elected officials.)”

Roll call vote: Mr. Moore, Mrs. Forrer, Mr. Baumle, Mrs. Stabler, and Mr. Swary, aye.

Nay, none. Board in executive session.

7:26 p.m. Regular Session called back to order.

Adjournment

Motion by: Mrs. Stabler
Seconded by: Mr. Swary

To adjourn the meeting.

All in favor. Meeting adjourned.

The next Board meeting will be held September 11, 2023 at 5:00 p.m. in the Wayne Trace High School Lecture Room.

President

Treasurer

Wayne Trace Payne Elementary Board Report Board Meeting: Tuesday, August 15, 2023

1. Start of the New Year

- The beginning of the school year begins tomorrow! The staff have been in throughout the summer getting their rooms ready!

2. Schedule

- Payne Elementary has adapted a new schedule to meet the needs of students and staff.

3. Upcoming Events

- August 16th- First Day
- August 16th- PBIS Assembly
- September 4th- Labor Day (No School)

4. Personnel

- We have one new staff member in the building.
- .Cory Adams is in the 3-6 CC Room

5. PBIS

- Payne Elementary has continued to update the PBIS Guidelines this summer. Small changes have taken place in the handbook. We are looking forward to another great school year of PBIS.

6. Building

- Bill and the summer crew have done a tremendous job of getting the building ready for the school year
- Special thanks to Bill Childs, Julie Childs, Makenna Johnson, and Olivia Baughman

Grover Hill Elementary Board Meeting: Tuesday, August 15, 2023 Elementary Board Report

1. Building Updates

- The gym floor is being completed this week. We will install volleyball posts when the company is available.
- I am happy to announce the building is painted!
- I met with BLT on August 9th to begin planning for the 2023-2024 school year. I am very thankful for Danae Myers, Kathy Sinn, Kim Walls, Caitlyn Schmidt, and Tina Mead for volunteering their time.

- Goals we set for this year
 - Build collaborative teams
 - Prepare common assessments
 - Implement MTSS

2. School Improvement Plans

- I met with BLT on August 9th to begin planning for the 2023-2024 school year. I am very thankful for Danae Myers, Kathy Sinn, Kim Walls, Caitlyn Schmidt, and Tina Mead for volunteering their time.
- Goals we set for this year
 - a. Build collaborative teams
 - b. Prepare common assessments
 - c. Implement MTSS

3. LETRS

- K-3 teachers attended the 2nd 6 hour session of LETRS training on August 14th.
- Our teachers will be diving into units 2 and 3 this semester.

4. PBIS

- Expectations will be thoroughly covered in the fall with students in all settings of the building. We have also been working on a student pledge.
- Our goal is to focus on reducing referral numbers.

5. Programs and Events

- We hosted our 2023-2024 Open House on August 14th, 2023.

To: Superintendent and members of the Wayne Trace Board of Education

From: Mike Myers, Jr./Sr. High School Principal and Brock Howe, Assistant Principal

Re: August 15, 2023 Board Report

1. We have two new hires to the WTHS team. I would like to give a quick summary of who they are and what they will be doing.
 - 1) Noah Goodrich - He will be teaching social studies and intervention across grades 7-12.
 - 2) Lydia Whitman - She will be an aid in Mrs. DeVelvis's room.
2. Our custodial staff and summer help has the building looking in very nice shape. We thank them for all their hard work and effort this summer. The rooms and hallways are clean and will be ready for our students. The new ceiling tile in the high school end looks really good.
3. Our office staff has been working hard and getting everything ready for our students schedule wise along with communicating school information to parents and guardians.

4. Teachers and support staff have been in their classrooms getting ready to go for the first day.
 5. We have students coming in to pick up their laptop and schedules. The times we offered were the following: August 8th 9-3 pm, August 9th 9-6 pm, and August 10th 9-3 pm.
 6. We will continue to use a 9 period schedule with 3 lunches to keep class sizes smaller and the amount of students in the cafeteria for lunch smaller. We will continue to take the proper steps/procedures to try to keep our students safe at school. We will continue to address students and staff to assess their symptoms, hand washing, and sanitation of facilities.
 7. **Open House** – The JR/SR High School Open House will be held on Monday, August 14, from 6:00 – 7:30 pm. Included during the Open House is the 7th grade orientation from 6:30 - 7:30 pm. A cafeteria representative will be available during the Open House so you can deposit money on your child's lunch account. Come and meet the teachers for the 2023-2024 school year!
 8. **7th Grade Orientation** – This orientation is for all 7th grade students and their parents on Monday, August 14, and begins in the junior high school gymnasium at 6:30 p.m. Mr. Myers, Mr. Howe, and staff will discuss the transition from 6th grade to 7th grade. Students and parents will have an opportunity to meet their teachers and to follow a simulated schedule.
 9. **8th Grade Washington D.C. meeting** – The first DC informational meeting will be held on Monday, August 14th at 7:30 in the JH gym. We would like to see all 8th grade students take the Washington D.C. trip, so please plan to attend this meeting. Cost of the trip and other important details will be presented at the meeting.
 10. Once again, we are very pleased to be here working at Wayne Trace Junior/Senior High School and we are very excited for the start of the 2023-2024 school year.
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Upcoming events:

Monday, August 14th - Staff Opening Meetings 8-3 pm

Tuesday, August 15th - Staff Work Half Day

Wednesday, August 16th - First Day of School for Students

Monday, September 4th - No School (Labor Day)

