

The Wayne Trace Local School District Board of Education met for the Organizational and Regular Session on January 11, 2021 at 6:00 p.m. in the Wayne Trace High school Lecture Room

The following members were present:

Mr. Pat Baumle  
Mrs. Lisa McClure  
Mr. Duane Sinn  
Mrs. Rhonda Stabler  
Mr. Dick Swary

The Pledge of Allegiance to the Flag was recited.

**Call to Order by President Pro Tem Lisa McClure.**

Roll Call was taken by Treasurer, Lori Davis

New Business

Nomination and Election of Officers

**A. President of Wayne Trace Board for 2021**

President Pro Tem called for nominations for President.

Mr. Duane Sinn nominated Mr. Dick Swary and Mr. Pat Baumle seconded that nomination.

No other nominations.          Nominations closed.

Roll call vote: Mr. Sinn, Mr. Baumle, Mrs. McClure, Mrs. Stabler, aye.

Mr. Swary, abstain.          Nay, none.          Motion passed.

Mr. Dick Swary sworn into office by Treasurer, Mrs. Lori Davis.

**B. Vice President of Wayne Trace Board for 2021**

President, Dick Swary called for nominations for Vice-President

Mr. Pat Baumle nominated Mrs. Rhonda Stabler.

No other nominations.          Nominations closed.

Roll call vote: Mr. Baumle, Mrs. McClure, Mr. Sinn, and Mr. Swary, aye.

Mrs. Stabler, abstain.          Nay, none.          Motion passed.

Mrs. Rhonda Stabler sworn into office by Treasurer, Lori Davis.

V. CONSENT AGENDA ITEMS

One resolution to approve the following consent agenda items:

Motion by: Mrs. McClure  
Seconded by: Mrs. Stabler

- A. to establish the second Monday of each month at 6:30p.m. in the High School lecture room as the date, time, and location of the regularly held monthly Board meetings for the 2021 calendar year;
- B. to forego the reading of the prior board meeting minutes at each monthly meeting;
- C. to confirm that the number of Board meetings at which Board members may be compensated at unlimited at a set salary of \$100 per Board member per meeting;

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- D. to authorize the treasurer to:
  - 1. make transfers within the General Fund accounts to pay outstanding bills within the limits of Appropriations as presented (when merchandise has been received in good condition) and to make General Fund transfers as funds are available;
  - 2. secure advances from the county auditor when such funds are available and payable to the school district; and
  - 3. invest active, inactive, or interim funds at the most productive rate of interest according to law whenever these funds are available;
- E. to authorize the superintendent:
  - 1. as the program administrator in making the decision to take part in any local, state, or federal program deemed advantageous to the school district;
  - 2. to approve staff members' attendance at professional meetings;
  - 3. to attend and represent Wayne Trace Local Schools at all professional meetings;
  - 4. to employ such temporary and/or substitute personnel as needed for emergency purposes and otherwise;
  - 5. to approve all regular field trips and vocational field trips; all out-of state trips and trips involving more than 1 overnight's stay, however, must have prior Board approval;
  - 6. to sign salary notices on behalf of the Board of Education; and
  - 7. to approve all extra-curricular activity budgets.
- F. to authorize the Board President and treasurer to borrow money if needed;
- G. to establish the service fund for the Board of Education and to allocate \$3,500.00 to this fund (presently \$3,500.00);
- H. to authorize the superintendent as purchasing agent for the school district and to establish \$25,000.00 as the limit at which the purchasing agent may make purchases/expenditures without prior Board approval (presently \$25,000.00);
- I. to approve SORSA employee dishonesty and faith performance coverage as an alternate to the Surety Bond for the Treasurer and Board President with a blanket limit of \$1,000,000. This replaces the Surety bonds;

- J. to confirm that the substitute teacher rate should remain at its current rate of \$90;
- K. to authorize membership in the Ohio High School Boards Association for calendar 2021;
- L. to recognize the following legal counsel: Attorneys Scott Scriven LLP and Attorneys Dinsmore and Shohl;
- M. to authorize the Superintendent and Treasurer to apply for and receive grants or subgrants and enter into associated contracts;
- N. to designate positions as cashiers for the Wayne Trace Local School Board of Education and authorize the individuals holding these positions to make bank deposits for Wayne Trace Local Schools:

- Assistant Treasurer
- Superintendent Secretary
- Building Secretary
- Concessions Manager
- Ticket Manager
- Cafeteria Staff
- Building Librarian

- O. to set petty cash funds as follows:
  - Athletic Department – Tickets \$1,700.00
  - Concessions - \$600.00
  - Athletic Checking \$4,000.00 (increase from \$2,000.00)
  - Custodian of each petty cash fund shall be the supervisor or advisor in charge
- P. to authorize the superintendent, during periods when this board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this board, and to acknowledge acceptance of such offers on behalf of this board, subject to a subsequent vote of ratification by this board; provided however, that upon ratification by this board, the employment shall be deemed effective as of the date and time of the employee’s acceptance of the superintendent’s offer.

Nothing in this resolution shall require the board of education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the board or who has not satisfied any other prerequisite to employment created by law or board policy.

And on behalf of the board, to accept resignations which have been submitted by employees during times when this board is not in session, subject to ratification by this board; provided however, that upon ratification by this board, such resignations shall be deemed effective as of the date and time of the superintendent’s acceptance.

\*Are there any consent agenda items the Board would like to move down into “Other New Business” for further discussion and/or for separate voting purposes?

Roll call vote: Mrs. McCure, Mrs. Stabler, Mr. Baumle, Mr. Sinn, and Mr. Swary, aye.

Nay, none. Motion passed.

VI. OTHER NEW BUSINESS

Motion for both resolutions;

Motion by: Mr. Sinn

Seconded by: Mr. Baumle

- A. Resolution to designate Board President as legislative liaison and Board Vice President as the alternate for this position for this calendar year.
- B. Resolution to appoint the following committees and to utilize the following Board members to serve on these committees during 2021:

Audit Committee (all 5): Mr. Patrick Baumle, Mrs. Lisa McClure, Mr. Duane Sinn, Mrs. Rhonda Stabler and Mr. Dick Swary

Building and Grounds (2) Mrs. Lisa McClure and Mrs. Rhonda Stabler

Transportation & Food Services (2) Mr. Pat Baumle and Mr. Dick Swary

Finance, Insurances, and P.I. Fund (all 5) Mr. Pat Baumle, Mrs. Lisa McClure, Mr. Duane Sinn, Mrs. Rhonda Stabler, and Mr. Dick Swary.

Personnel (2) Mr. Pat Baumle and Mrs. Lisa McClure

Policy (2) Mrs. Rhonda Stabler and Mr. Dick Swary

Extracurricular (2) Mrs. Lisa McClure and Mrs. Rhonda Stabler

Student Achievement & Technology (2) Mrs. Lisa McClure and Mr. Duane Sinn

Levy Planning (2): Mrs. Lisa McClure and Mr. Dick Swary

Roll call vote: Mr. Sinn, Mr. Baumle, Mrs. McClure, Mrs. Stabler, and Mr. Swary, aye.

Nay, none. Motion passed.

**Regular session called to order.**

Correspondence, Recognition of Guests, Hearing of the Public\*

\*Thirty minutes of public participation will be permitted. Each person addressing the Board will give their name and address. If several people wish to speak, each person will be allotted 3 minutes until the total of 30 minutes is used. During that period no person may speak twice until all who desire to speak have the opportunity to do so.

\*All statements should be directed to the presiding officer; no person may address or question Board members individually.

Mrs. Angela Stokes was present with Therin Coyne, Kyle Klinker, and Zachary Wobler to give a presentation on robotics club, art club, scholastic bowl, and the musical. Each of these students are involved in one or more of these activities. Mrs. Stokes highlighted how well the robotics team did at Bowling Green State University by placing 2<sup>nd</sup> overall. The art club has 6 student entries and one of those competing at a national level with their art work.

#### Report of the Treasurer

Mrs. Lori Davis, Treasurer informed the board that the district had received the Bureau of Workers Compensation dividend check in the amount of \$125,908.00. Bureau of Workers Compensation will also be reducing their rates by an estimate of 10% for the 2021 plan year.

#### Consent Agenda Items:

One resolution passed by the Board to approve the following consent agenda items:

Motion by: Mr. Baumle

Seconded by: Mrs. McClure

- A. to approve the minutes from the December 14, 2020 board meeting;
- B. to approve the investment report and payment of bills for December 2020 as presented by the Treasurer;
- C. to approve the cash reconciliation for December 2020;
- D. to approve the budget/revenue comparison report for December 2020;

Are there any consent agenda items the Board would like to move for further discussion and/or for separate voting purposes?

Roll call vote: Mr. Baumle, Mrs. McClure, Mr. Sinn, Mrs. Stabler, and Mr. Swary, aye.

Nay, none. Motion passed.

Vantage Report – January meeting is scheduled for Jan. 14, 2021.

Report of the Building Principals – All were present.

Committee Reports - None

#### Superintendent's Report

Superintendent, Mr. Ben Winans handed out Certificate of Appreciation Certificates to each of the Board Members. He expressed his thanks to them for their service. January is Board Member recognition month.

- A. Curriculum

- As we return from the holiday break our students and staff are wrapping up the first semester of the year. Exams will take place at the junior/senior high to close out the term. With this our staff and students will also begin to focus in on the curriculum for our state testing which is right around the corner.
- Mrs. Stokes and a few of her students have volunteered to attend our meeting and present items related to the after school activities with the art club and robotics club. As we saw last month our staff members are going above and beyond at the elementary level with our 21<sup>st</sup> Century program and Mrs. Stokes will provide you with information to show we are doing the same here at the junior/senior high.

#### B. Personnel

- School Board Member recognition – January is School Board Members Recognition Month in the state of Ohio. Thank you to each member who diligently serves the students in the Wayne Trace Local School District (consent item A).
- Consent Item G is to approve Steve Denning to fill our open bus position
- Monthly approval of the WBESC substitute list (consent item H).

#### C. Buildings and Grounds

- We are working closely with our roofing contractor to examine the damage that was done when the roof lifted at the Payne building which allowed water to get into the 3<sup>rd</sup> and 2<sup>nd</sup> floor. We hope to have an estimate back soon in regard to a permanent fix to this issue.
- The switch of rooms for the weight room and wrestling room is mostly completed, with just some minor touch ups to finish up both rooms. This switch benefits both as the wrestlers now have two rooms to break up their teams and the weight room is more accessible to the athletic training room. Many have asked about when we will open this facility back up to the public and we are holding off on this due to the restrictions in regard to the pandemic.

#### D. Events

- Bee winners: Consent item D represents the recognition of our recent spelling bee winners district wide. The winners of the spelling bee will compete at the county level on February 8 at 7:00 p.m. at Antwerp Local Schools.
- Our winter sports seasons have hit the mid-way point. We continue to see our teams follow protocols to be able to compete. All teams continue to improve, with many enjoying very successful seasons.

#### E. Operations

- I am asking for the approval of the 2021-2022 school calendar which we conducted our hearing on at the November meeting (consent item B). (see attachment)
- Enrollment: Our current enrollment is 958 (see attachment).

- We are asking for your approval of the purchase of a new bus in consent item C. This represents the bus that I discussed with you at our December meeting. (see attachment)
- 2021 Staff Hall of Fame Nominations: We are currently accepting nominations for the 2021 Staff Hall of Fame. Please visit our school website or contact the central office to obtain a nomination form.
- Consent items E & F give thanks to the Scott Lions Club for their donation and to several individuals that volunteered to come in over the break to assist in the water clean-up at the Payne building.

Mr. Winans, Superintendent gave an update on Covid cases in the school.

## VII. Consent Agenda Items

One resolution passed by the Board to approve the following consent agenda items:

Motion by: Mrs. Stabler

Seconded by: Mr. Sinn

- upon the recommendation of the Superintendent to publically recognize each of our Board Members for their continued service to the Wayne Trace Local School District as January is School Board member recognition month;
- upon the recommendation of the Superintendent, to approve the 2021-2022 school calendar as presented;
- upon the recommendation of the Superintendent and the Director of Transportation to purchase a Blue Bird 78 passenger bus through the Southwestern Ohio Educational Purchasing Council at a cost of \$80,775;
- to commend WTJH student Gage Ogle for winning the WTJH spelling bee, WTGHE student Noah Schlatter for winning the WTGHE spelling bee, and WTPE student Brock Knowles for winning the WTPE spelling bee;
- upon the recommendation of the superintendent to publically thank the Scott Lions Club for the donation of \$300.00 to assist our students who struggle to have meals in the district;
- upon the recommendation of the superintendent to recognize Bill Childs, Sean Pfeiffer, Jordan Childs and Jarrod Childs for their New Year's Day clean-up efforts of the water leak in the WTPE building;
- upon the recommendation of the Superintendent and Transportation Supervisor to approve Steven Denning as a regular full time route driver in the district effective 1/11/2021;
- to approve the Western Buckeye Educational Service Center Substitute list.

Are there any consent agenda items the Board would like to move for further discussion and/or for separate voting purposes?

Roll call vote: Mrs. Stabler, Mr. Sinn, Mrs. McClure, Mr. Baumle, and Mr. Swary, aye.

Nay, none. Motion passed.

New Business – No new business

**6:46 p.m. Executive Session**

Motion by: Mr. Baumle  
Seconded by: Mrs. McClure

“Pursuant to Ohio Revised Code Section 121.22(G)(1) and Section 121.22(G)(4) a motion to adjourn to executive session for the purpose of specified employment matters of public employee/official (excluding elected officials.)”

Roll call vote: Mr. Baumle, Mrs. McClure, Mr. Sinn, Mrs. Stabler, and Mr. Swary, aye.

Nay, none. Motion passed. Board in Executive Session.

**7:24 p.m. Regular Session called back to order.**

Adjournment

Motion by: Mr. Baumle  
Seconded by: Mr. Sinn

Motion to adjourn the meeting.

All in favor. Meeting adjourned.

The next Board meeting will be held February 8, 2021 at 6:30 p.m. in the Wayne Trace High School Lecture room.

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President, Mr. Dick Swary

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Treasurer, Mrs. Lori Davis