

The Wayne Trace Local School District Board of Education met for the Organizational and Regular Session on January 13, 2020 at 6:00 p.m. in the Wayne Trace High School Lecture Room

The following members were present:

Mr. Pat Baumle  
Mrs. Lisa McClure  
Mr. Duane Sinn  
Mrs. Rhonda Stabler  
Mr. Dick Swary

The Pledge of Allegiance to the Flag was led by Duane Sinn.

New Board Member Rhonda Stabler sworn into office.

**Call to Order by President Pro Tem Duane Sinn.**

Roll Call was taken by Treasurer, Lori Davis.

New Business

Nomination and Election of Officers

**A. President of Wayne Trace Board for 2020**

President Pro Tem calls for nominations for President.

Mr. Dick Swary nominated Mrs. Lisa McClure.

No other nominations.          Nominations closed.

Roll call vote: Mr. Swary, Mr. Baumle, Mrs. McClure, Mr. Sinn, and Mrs. Stabler, aye.

Nay, none.          Motion passed.

Mrs. Lisa McClure sworn into office by Treasurer, Mrs. Lori Davis.

**B. Vice President of Wayne Trace Board for 2020**

President, Mrs. Lisa McClure calls for nominations for Vice-President.

Mr. Pat Baumle nominated Mr. Dick Swary.

No other nominations.          Nominations closed.

Roll call vote: Mr. Baumle, Mrs. McClure, Mr. Swary, Mrs. Stabler, and Mr. Sinn, aye.

Nay, none.          Motion passed.

Mr. Dick Swary sworn into office by Treasurer, Mrs. Lori Davis.

V. CONSENT AGENDA ITEMS

One resolution to approve the following consent agenda items:

Motion by: Mr. Baumle

Seconded by: Mr. Sinn

- A. to establish the second Monday of each month at 6:30p.m. in the High School lecture room as the date, time, and location of the regularly held monthly Board meetings for the 2020 calendar year;
- B. to forego the reading of the prior board meeting minutes at each monthly meeting;
- C. to confirm that the number of Board meetings at which Board members may be compensated at unlimited at a set salary of \$100 per Board member per meeting;

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- D. to authorize the treasurer to:
  - 1. make transfers within the General Fund accounts to pay outstanding bills within the limits of Appropriations as presented (when merchandise has been received in good condition) and to make General Fund transfers as funds are available;
  - 2. secure advances from the county auditor when such funds are available and payable to the school district; and
  - 3. invest active, inactive, or interim funds at the most productive rate of interest according to law whenever these funds are available;
- E. to authorize the superintendent:
  - 1. as the program administrator in making the decision to take part in any local, state, or federal program deemed advantageous to the school district;
  - 2. to approve staff members' attendance at professional meetings;
  - 3. to attend and represent Wayne Trace Local Schools at all professional meetings;
  - 4. to employ such temporary and/or substitute personnel as needed for emergency purposes and otherwise;
  - 5. to approve all regular field trips and vocational field trips; all out-of state trips and trips involving more than 1 overnight's stay, however, must have prior Board approval;
  - 6. to sign salary notices on behalf of the Board of Education; and
  - 7. to approve all extra-curricular activity budgets.
- F. to authorize the Board President and treasurer to borrow money if needed;
- G. to establish the service fund for the Board of Education and to allocate \$3,500.00 to this fund (presently \$3,500.00);
- H. to authorize the superintendent as purchasing agent for the school district and to establish \$25,000.00 as the limit at which the purchasing agent may make purchases/expenditures without prior Board approval (presently \$25,000.00);
- I. to authorize the purchase of position bonds for the Board President at \$50,000.00 and the treasurer at \$100,000.00;

- J. to confirm that the substitute teacher rate should remain at its current rate of \$90;
- K. to authorize membership in the Ohio High School Boards Association for calendar 2020;
- L. to recognize the following legal counsel: Attorneys Scott Scriven LLP and Attorneys Dinsmore and Shohl;
- M. to authorize the Superintendent and Treasurer to apply for and receive grants or subgrants and enter into associated contracts;
- N. to designate positions as cashiers for the Wayne Trace Local School Board of Education and authorize the individuals holding these positions to make bank deposits for Wayne Trace Local Schools:

- Assistant Treasurer
- Superintendent Secretary
- Building Secretary
- Concessions Manager
- Ticket Manager
- Cafeteria Staff
- Building Librarian

- O. to set petty cash funds as follows:
  - Athletic Department – Tickets \$1,700.00
  - Concessions - \$600.00
  - Custodian of each petty cash fund shall be the supervisor or advisor in charge
- P. to authorize the superintendent, during periods when this board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this board, and to acknowledge acceptance of such offers on behalf of this board, subject to a subsequent vote of ratification by this board; provided however, that upon ratification by this board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the superintendent's offer.

Nothing in this resolution shall require the board of education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the board or who has not satisfied any other prerequisite to employment created by law or board policy.

And on behalf of the board, to accept resignations which have been submitted by employees during times when this board is not in session, subject to ratification by this board; provided however, that upon ratification by this board, such resignations shall be deemed effective as of the date and time of the superintendent's acceptance.

\*Are there any consent agenda items the Board would like to move down into "Other New Business" for further discussion and/or for separate voting purposes?

Roll call vote: Mr. Baumle, Mr. Sinn, Mrs. McClure, Mr. Swary, and Mrs. Stabler, aye.

Nay, none.

Motion passed.

VI. OTHER NEW BUSINESS

Motion by: Mr. Sinn  
Seconded by: Mr. Baumle

- A. Resolution to designate Board President as legislative liaison and Board Vice President as the alternate for this position for this calendar year.

Roll call vote: Mr. Sinn, Mr. Baumle, Mrs. McClure, Mr. Swary, and Mrs. Stabler, aye.

Nay, none. Motion passed.

Motion by: Mr. Sinn  
Seconded by: Mr. Swary

- B. Resolution to appoint the following committees and to utilize the following Board members to serve on these committees during 2020:

Audit Committee (all 5): Pat Baumle, Lisa McClure, Duane Sinn, Rhonda Stabler and Dick Swary

Building and Grounds (2): Rhonda Stabler and Lisa McClure

Transportation & Food Services (2): Pat Baumle and Dick Swary

Finance, Insurances, and P.I. Fund (all 5): Pat Baumle, Lisa McClure, Duane Sinn, Rhonda Stabler and Dick Swary

Personnel (2): Duane Sinn and Rhonda Stabler

Policy (2): Dick Swary and Lisa McClure

Extracurricular (2): Lisa McClure and Rhonda Stabler

Student Achievement & Technology (2): Pat Baumle and Duane Sinn

Levy Planning (2): Lisa McClure and Dick Swary

Roll call vote: Mr. Sinn, Mr. Swary, Mrs. McClure, Mrs. Stabler, and Mr. Baumle, aye.

Nay, none. Motion passed.

**Regular Session called to order.**

Correspondence, Recognition of Guests, Hearing of the Public\*

\*Thirty minutes of public participation will be permitted. Each person addressing the Board will give their name

and address. If several people wish to speak, each person will be allotted 3 minutes until the total of 30 minutes is used. During that period no person may speak twice until all who desire to speak have the opportunity to do so.

\*All statements should be directed to the presiding officer; no person may address or question Board members individually.

Guests: Mr. Steve Wobler, Mayor of Payne

Mr. Wobler addressed the board about the baseball field area across from the Payne Elementary. The Village of Payne would be interested in having the property donated to the Village. The Village would use the property for baseball as well as add some soccer nets. The Village's plan would be to upgrade the bathrooms and eventually put in a paved walking path. The Village plans on applying for grants to improve the grounds. The property would become a community park. The school would have priority to use the park. If in the future, the Village would not want the park anymore, the school would have the first opportunity to take the property back.

### Report of the Treasurer

Treasurer, Lori Davis reviewed the Treasurer's report with the board. Mrs. Davis spoke about the Cupp Report that has been released by ODE for FY19. She reviewed the amended appropriations and revenues and spoke about the property valuation changes for the district.

Consent Agenda Items:

One resolution passed by the Board to approve the following consent agenda items:

Motion by: Mr. Baumle

Seconded by: Mrs. Stabler

- A. to approve the the minutes from the December 9, 2019 and December 23, 2019 Board meetings.
- B. to approve the investment report and payment of bills for December 2019 as presented by the Treasurer
- C. to approve the cash reconciliation for December 2019
- D. to amend the appropriations/revenues for FY20.

Roll call vote: Mr. Baumle, Mrs. Stabler, Mrs. McClure, Mr. Swary, and Mr. Sinn, aye.

Nay, none. Motion passed.

III. Vantage Report – Mr. Pat Baumle informed the board that the Vantage board has 2 new members. Mr. Baumle has also been appointed President of the Vantage Career Center Board of Education for the 2020 year. Vantage will be offering 2 new programs. A Transition To Work Program and a Sports, Exercise, and Therapy Program. Sophomore Day is scheduled. An area of concern Vantage is discussing is Vaping.

III. Report of the Building Principals

IV. Committee Reports

## Superintendent's Report

### A. Curriculum

- As we return from the holiday break our students and staff are wrapping up the first semester of the year. Exams will take place at the junior/senior high to close out the term. With this our staff and students will also begin to focus more on the curriculum for our state testing which is right around the corner.
- Our elective teachers have worked together to create a marketing unit for our students to work collaboratively on. We receive a glow forge, which is a 3D laser printer which can be used to cut, engrave, and shape different materials. Their hope is to ultimately design, market and sell school memorabilia. We also hope to utilize this glow forge to offset some cost of musical and dance decorations. We are in the early stage of working with this new piece of equipment but do plan to present to the Board once it is up and running.

### A. Personnel

- Candi Brimmer is our recommendation to you to fill the open teacher's aide position at WTGHE (consent item A).
- School Board Member recognition – January is School Board Members Recognition Month in the state of Ohio. Thank you to each member who diligently serves the students in the Wayne Trace Local School District (consent item B).

### B. Buildings and Grounds

- We are finalizing plans for the work to begin on the LED lighting project at all three campuses. Our hope is that we will begin to see work start on the lighting upgrade as soon as the end of the month of January.

### C. Events

- Bee winners: Consent items D & E represent the recognition of our recent spelling and geography bee winners district wide. The winners of the spelling bee will complete at the county level on February 6 at 7:00 p.m. at Paulding Exempted Village Schools.
- Prior to wrapping up the first half of the school year we had productions from our music department at each of the campuses to celebrate the holiday season. Consent item F recognizes those staff members who again did a wonderful job directing our students in these performances.

### D. Operations

- I am asking for the approval of the 2020-2021 school calendar which we conducted our hearing on at the November meeting (consent item C).
- Enrollment: Our current enrollment is 1004 (see attachment). Up from 998 last year at this time.

- 2020 Staff Hall of Fame Nominations: We are currently accepting nominations for the 2020 Staff Hall of Fame. Please visit our school website or contact the central office to obtain a nomination form.

VII. Consent Agenda Items

One resolution passed by the Board to approve the following consent agenda items:

Motion by: Mr. Swary

Seconded by: Mr. Baumle

- upon the recommendation of the Superintendent and the WTGHE Principal to offer Candi Brimmer the teacher's aide position at WTGHE beginning on January 6, 2020;
- upon the recommendation of the Superintendent to publically recognize each of our Board Members for their continued service to the Wayne Trace Local School District as January is School Board member recognition month;
- upon the recommendation of the Superintendent, to approve the 2020-2021 school calendar as presented;
- to commend WTJH student Brianna Draper for winning the WTJH spelling bee, WTGHE student Riley Manz for winning the WTGHE spelling bee, and WTPE student Ryan Parker for winning the WTPE spelling bee;
- to commend WTJH student Luke Stouffer for winning the WTJH geography bee;
- to commend music teachers Mr. Kaleb O'Donnell, Mrs. Joni Wenninger, Mrs. Caitlyn Schmidt, Ms. Emily Wallace for coordinating and directing outstanding Christmas programs at their respective buildings;

Roll call vote: Mr. Swary, Mr. Baumle, Mrs. McClure, Mrs. Stabler, and Mr. Sinn, aye.

Nay, none. Motion passed.

VIII. New Business – Mr. Pat Baumle will be attending the OETC conference in Columbus.

**6:49 p.m. Executive Session**

Motion by: Mr. Swary

Seconded by: Mr. Sinn

“Pursuant to Ohio Revised Code Section 121.22(G)(1) and Section 121.22(G)(4) a motion to adjourn to executive session for the purpose of specified employment matters of public employee/official (excluding elected officials.)”

Roll call vote: Mr. Swary, Mr. Sinn, Mrs. McClure, Mr. Baumle, and Mrs. Stabler, aye.

Nay, none. Board in executive session.

**7:35 p.m. Regular session called back to order.**

Adjournment

Motion by: Mrs. Stabler  
Seconded by: Mr. Sinn

Motion to adjourn the meeting.

All in favor.            Meeting adjourned.

The next Board meeting will be held February 10, 2020 at 6:00 p.m. in the High School Lecture Room.

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President, Mrs. Lisa McClure

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Treasurer, Mrs. Lori Davis